



**WATERLOO PUBLIC LIBRARY—Board of Trustees Special Meeting Minutes—August 17, 2023—1:30 PM—Conference Room
Submitted by Kim Chapman**

Members present: Cindy Wells, John Berry, Larry Bjortomt, Ivy Hagedorn (Zoom)
Members absent: Kathleen Wernimont
Others present: David Eckert, Kim Chapman, Becky Miller, Jillian Rutledge, CWA Reps Jordan Beardsley, Deb Aalfs and Carolyn Sallis, ISG Architects Nathan Compton and Pam Johnson
Council Liaisons: Dave Boesen

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- I. **Call to Order**—the special meeting of the Waterloo Public Library Board of Trustees was called to order by President Cindy Wells at 1:29 PM.
- II. **Approve Agenda**—*motion by John Berry, second by Ivy Hagedorn.* Motion carried.
- III. **Update from ISG Architects**—the architects clarified that only 15% of the project requires modification, not 40% as reported at the last meeting. A document of redesign options for rebid was distributed. The project will be repackaged and sent out to contractors. There was discussion of the plan being done in phases: Phase One would be one less window on the north side; no carpet replacement; eliminate all upstairs plans. The second floor plans would be part of Phase Two. President Wells clarified that the Library Board will open the bids; they will not be sent to the City Clerk for opening.
- IV. **Approve Moving Forward with a Revised 2023 Interior Renovation Project Plan**—*Motion by John Berry, second by Larry Bjortomt to approve Phase One for bidding: no new carpet, one window eliminated (two windows with the option to eliminate them), second floor remodel plans on hold for another phase.* Motion carried.
- V. **Adjournment**—*motion by John Berry, second by Larry Bjortomt.* Motion carried.

The meeting adjourned at 2:09 PM.