



**WATERLOO PUBLIC LIBRARY—Board of Trustees Special Meeting Minutes—August 4, 2023—1:30 PM—Conference Room
Submitted by Kim Chapman**

Members present: Cindy Wells, Larry Bjortomt, Ivy Hagedorn (Zoom), John Berry
Members absent: Kathleen Wernimont
Others present: David Eckert, Kim Chapman, Becky Miller, Amy Rousselow, Dusty Sanboeuf, ISG Architects Nathan Compton and Pam Johnson
Council Liaisons: Dave Boesen

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- I. **Call to Order**—the special meeting of the Waterloo Public Library Board of Trustees was called to order by President Cindy Wells at 1:32 PM.
- II. **Approve Agenda**—*motion by Ivy Hagedorn, second by Larry Bjortomt.* Motion carried.
- III. **Review Construction Bids for 2023 Interior Renovation Project**—One bid was received for the project: Woodruff Construction. The bid submitted is \$372,300. The project was estimated at \$113,000.

Discussion followed. Two companies did a pre-bid walkthrough of the project; another company stopped in a few days later. Nathan Compton will email the breakdown of Woodruff's bid to David. There was discussion of negotiating with the construction company. Nathan Compton said the company would have to be awarded the contract before there could be actual negotiations. A 6-month window is needed before the bid request can be sent back out, or the project can be changed by 40%. John Berry suggested completing the project in phases. Nathan would like two weeks to rework the plans in order to reduce the project by 40% so a new bid document could be written.

- IV. **Approve Construction Bid for 2023 Interior Renovation Project—Reject the initial and only bid**—*motion by John Berry, second by Ivy Hagedorn.* Motion carried.

Motion to allow ISG to review the scope of the project in order to meet the criteria for rebidding in less than six months and meet again August 17, at 1:30 PM—*motion by John Berry, second by Larry Bjortomt.* Motion carried.

- V. **Adjournment**—*motion by Ivy Hagedorn, second by John Berry.* Motion carried.

The meeting adjourned at 2:18 PM.