



**WATERLOO PUBLIC LIBRARY—Board of Trustees—October 6, 2022—Meeting Room AB
Submitted by Kim Chapman**

Members present: John Berry, Larry Bjortomt, Cindy Wells
Members absent: Ivy Hagedorn, Kathleen Wernimont
Others present: David Eckert, Bob Giesler, Jillian Rutledge, Amy Rousselow, Kim Chapman, Deb Aalfs (CWA rep), Carolyn Sallis (CWA rep)
Council Liaisons: Dave Boesen, present; Rob Nichols, absent

The regular meeting of the Waterloo Public Library Board of Trustees was called to order by President Cindy Wells at 12:01 PM.

Approve Agenda—*motion by John Berry, second by Larry Bjortomt.* Motion carried.

Oral Comments of Board Members, Staff and the Public

- Secretary Bjortomt asked Council Liaison Boesen about a possible increase of parking spaces for the library.

Approval of Minutes of the September 8, 2022, Regular Meeting—*motion by John Berry, second by Larry Bjortomt.* Motion carried.

Financials

- **Updates**—everything looks OK. The percentage column is a good indicator of where the budget stands.
- **August 2022 Bills**—*motion by John Berry, second by Larry Bjortomt, to pay the bills as presented.* Motion carried.

Statistical/Usage Report

- The counts are slowly going up, but are not back to pre-Covid numbers.

Director's Report

- **Grants Application Update**—grant applications have been submitted to four agencies. The request to Black Hawk County Gaming Association is in process. Their application is a little more complex and includes a requirement for a letter of support. The McElroy Trust approved our grant application, but we have not heard back from Guernsey, the Waterloo Community Foundation or the Community Foundation of Northeast Iowa. John Berry wondered if an application to the Otto Schoitz Foundation has been submitted. We did check into it, but learned we missed the application deadline. Matching funds for the grants will come from Friends of the Library gift funds and the \$30,000 grant from McElroy Trust.
- **Miscellaneous**—David and Jillian will attend the Iowa Library Association Annual Conference next week.

Departmental Reports

- Reports are included in the packet. John Berry mentioned he spoke with Waterloo Schools Superintendent Jane Lindeman before she was retired about creating a partnership with the schools. David reported we are working on providing a library card to every student beginning with the kindergarten classes.

Referred for Board Action

- **Travel**—*motion by Larry Bjortomt, second by John Berry to approve travel requests.* Motion carried.
 - Becky Miller, LibraryWorks, Inc., Creating Standards for Successful Customer Service, September 22, 2022, Virtual, \$49 Registration
 - Kim Chapman, Jillian Rutledge, State Library Learning Circuit Disaster Preparedness, October 20, 2022, Cedar Falls, \$30 Registration
 - David Eckert, Austin Newland, Onelowa LGBTQ Workplace Culture Summit, November 2 & 16, December 7 & 14, 2022, Virtual, \$100 Registration
- **Approval to Allow the Library Director to Accept Grant Money on Behalf of the Library Board of Trustees**—*motion by John Berry, second by Larry Bjortomt.* Discussion. David explained a signature was needed for acceptance of the McElroy grant when it was awarded. There was not time to wait for the next Board meeting, so David accepted the grant on behalf of the Board. Motion carried.
- **Approval to Sign Letter of Support Regarding Grant Application Projects**—*motion by Larry Bjortomt, second by John Berry.* Discussion. The Board is being asked to sign a letter of support for the grant application to Black Hawk County Gaming. Councilman Boesen said he could create a resolution and add it to the City Council agenda for support of the library's grant application. Motion passed.

Unfinished Business

- **L/M Communication**—September 22, 2022, meeting minutes are included in the packet.

New Business

- Nothing.

Next Meeting Date

- November 10, 2022, Noon

Adjournment—*motion by John Berry, second by Larry Bjortomt.* Motion carried.

The meeting adjourned at 12:22 PM.