



WATERLOO PUBLIC LIBRARY—Board of Trustees—March 10, 2022—Meeting Room AB
Submitted by Kim Chapman

Members present: Cindy Wells, Larry Bjortomt, John Berry
Members absent: Ivy Hagedorn, Kathleen Wernimont
Others present: David Eckert, Bob Giesler, Jillian Rutledge, Amy Rousselow, Lori Petersen, Deb Aalfs, Kim Chapman, CWA Representative Carolyn Sallis, Councilperson Dave Boesen, Councilperson Rob Nichols (virtual), Dr. Shana Stuart

The regular meeting of the Waterloo Public Library Board of Trustees was called to order by Secretary Cindy Wells at 12:02 PM.

Approve Agenda—*motion by John Berry, second by Larry Bjortomt.* Motion passed.

Oral Comments of Board Members, Staff and the Public

- None.

Approval of Minutes of the February 10, 2022, Regular Meeting—*motion by Larry Bjortomt, second by John Berry.* Motion passed.

Financials

- **Updates**—David Eckert reported everything is looking good. He is learning more about the library budget.
- **February 2022 Bills**—*motion by John Berry, second by Larry Bjortomt.* The utility bill is definitely going up. Motion passed.

Statistical/Usage Report

- David reported things are slowly opening up as Covid numbers go down. We are looking forward to having more people in the library.

Director's Report

David reported he met with Kelly Stern, the Cedar Falls library director and took a tour of the Cedar Falls library. He participated in a podcast introducing himself to the public. He met with staff of the McElroy Trust. He met with Jenny Becker from UNI who approached us about a possible social worker intern. He and Amy participated in an event at SingleSpeed meant to attract young professionals for volunteer work. David mentioned a documentary *Whose Children Are They?* will be shown one day only on March 14 at local theaters.

- **Space/Needs Assessment Presentation with Dr. Shana Stuart of SLSConsulting**—Dr Stuart presented her plan to the group. A copy of the plan was distributed and is on file in the business office.

- **Staffing Update**—David submitted a request for an assistant director and a 29-hour teen librarian to the Personnel Requisition Committee.
- **Miscellaneous**—increasing open hours is something David is looking at in order to meet accreditation standards. We are not sure how the state library is looking at hours following Covid and the shutdowns.

Departmental Reports

- Reports are included in the packet.
- Amy Rousselow reported we have received two sponsorships for the youth summer program: Gold sponsorship, \$2500 from the LORAL (Love of Reading and Learning) Trust; Bronze sponsorship, \$1000 from Nagle Sign.

Referred for Board Action

- **Travel**—*motion by John Berry, second by Larry Bjortomt.* Motion passed.
 - Jillian Rutledge, COSUGI 2022 Virtual Conference, April 19, 2022, \$100
 - Lori Petersen, Deb Aalfs, Diane House, Kay Miller, Denise Osgood, Missie Sturch, Pop YS Conference, April 4-5, 2022, Ames, IA, \$1410 with use of City vehicle
- **Approval to Accept the Estate Check of \$100,000 from the Joyce Redman Estate**—*motion by John Berry, second by Larry Bjortomt.* Motion passed. Joyce Redman was a retired school teacher who traveled with her across-the-street neighbor in her younger years and was cared for by him in her later years. He passed away, but his son, and then his sons, continued to take care of her. The son, Brandon Lien, along with his son, Jacob, delivered the estate check to the library.

Unfinished Business

- **L/M Communication**—February 17, 2022 meeting minutes are included in the packet.

New Business

- None.

Next Meeting Date

- April 14, 2022, Noon

Adjournment—*motion by John Berry, second by Larry Bjortomt.* Motion passed.

The meeting adjourned at 1:19 PM.